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17 APR 1956

MEMORANDUM FOR: Director of Personnel

SUBJECT : Estimated Training Requirements

REFERENCE : Memo dtd 6 Feb 56 from D/TA, "Estimated Training Requirements, FY 1957 (Revised), FY 1958 (Initial)"

1. I have reviewed Estimated Training Requirements submitted by you in response to the request referenced above.

2. Your estimates indicate that during the fifteen months ending 30 June 1957 personnel of your office will be undertaking formal training at the average rate of 16.9 per month. These estimates alone, do not propose sufficient training of your personnel to satisfy the policy outlined in CIA Notice [REDACTED]. During the past ten months your Office regularly has provided technical and professional training to significant numbers of your personnel by means of formal courses organized and presented by members of your staff. I understand that you will continue this kind of training of your personnel at substantially the same rate. Therefore, I have approved your estimated requirements through FY 1957 as part of a basic plan for accomplishing a reasonable training objective responsive to the policy outlined in CIA Notice [REDACTED].

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3. I recognize that proper regard for your basic mission may necessitate frequent rescheduling of the training of particular individuals, but I desire that you make every effort to achieve the overall objective of your basic training plan for the fifteen months ending 30 June 1957.

L. K. WHITE
Deputy Director
(Support)

SA/DDS/JER:epr (13 Apr 56)

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